

# Nomination for Election as Churchwarden



**Parish of**

*(name of parish)*

We *(insert names)*

of *(insert addresses)*

*Proposer*

*Secunder*

Being members of the electoral roll of this parish, or members of the local government register of electors by virtue of residence in this parish

hereby nominate *(insert name)*

of *(insert address)*

for election to the office of churchwarden in this parish at the Annual Meeting of Parishioners on *(insert meeting date)*

*Proposer's signature*

*Secunder's signature*

Signed

I, the above-named nominee, hereby certify that

- I am eligible for election to the office of churchwarden in this parish.
- I am not disqualified nor barred from holding that office.
- I am not disqualified nor barred from acting as a charity trustee.

I also certify that I am willing to hold the office of churchwarden in this parish.

Signed *(Nominee's signature)*

## Notes:

1. Proposers and seconders must be on the Electoral Roll of the parish, or members of the local government register of electors by virtue of residence in this parish.
2. This form must be completed, signed and handed to the minister who is to conduct the meeting at any time before the start of the meeting. If the parish is in vacancy, this form must be handed to the person who signed the notice convening the meeting.
3. No person chosen for the office of churchwarden shall become churchwarden until they shall have been admitted to the office by the bishop or their substitute duly appointed; however, all persons elected shall become ex-officio members of the parochial church council from the time of their election.

## Notes for the Nomination for Election as Churchwarden (continued).

4. All nominees must:
  - (a) be baptized;
  - (b) have their name entered in the church electoral roll of the parish;
  - (c) be actual communicants;
  - (d) be twenty-one years of age or upwards; and
  - (e) not be disqualified as referred to in paragraph 5 of these Notes.
5. A person shall be disqualified from being nominated, chosen or elected from serving as a churchwarden, if -
  - (a) they are disqualified from being a charity trustee under section 178(1) of the Charities Act 2011 and the disqualification is not for the time being subject to a general waiver by the Charity Commissioners under section 181 or to a waiver by them under this section in respect of all ecclesiastical charities established for purposes relating to the parish concerned.

In this paragraph 'ecclesiastical charity' has the same meaning as that assigned to that expression in the Local Government Act 1894;

A person is disqualified from being a charity trustee if they have been convicted of an offence involving deception or dishonesty (unless any such conviction is legally spent), if they are an undischarged bankrupt, have made compositions or arrangements with any creditors from which they have not been discharged, or stopped from acting in a management position within a charity.
  - (b) they have been convicted of any offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (c.12). In this paragraph 'any offence' shall include an offence which, by virtue of any enactment, is to be treated as being included in any such reference in all or any of the provisions of the 1933 Act;
  - (c) they are included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).
  - (d) they have been so disqualified from holding office under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977.
6. Without prejudice to paragraph 5 of these notes (above), a person shall be disqualified from being chosen for the office of churchwarden when that person has served as a churchwarden of the same parish for six successive periods of office until the annual meeting of the parishioners to elect churchwardens in the next year but one following the date on which that person vacated office at the end of the last such period.
7. No person shall be chosen as churchwarden of a parish for any period of office unless they -
  - (a) have signed a nomination form certifying their consent to serve as such; and
  - (b) have handed the aforesaid signed nomination form to the person convening the meeting of parishioners at some time before the start of the meeting; and
  - (c) has not signified consent to serve as such for the same period of office in any other parish (not being a related parish) or, if such consent has been signified and the meeting of the parishioners to elect churchwardens of that other parish has been held, was not chosen as churchwarden of that other parish.

**Note:** To knowingly make a false statement is a criminal offence under section 60 of the Charities Act 2011.