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## Application For Employment

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**It is essential that this form is completed in full  
CV's will not be accepted**

This church is committed to Equal Opportunities and welcomes applications regardless of disability, sex, marital status, race, colour, nationality, ethnic or national origins.

**Please complete this form in black ink**

<p>This application form should be returned preferably by email to: <b>mike@allsaintsliverpool.org</b></p> <p>or alternatively by post to: <b>Admin Hub 55 Sheil Road Liverpool L6 3AB</b></p>	<p>Title of post which you are applying for:</p>
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<b>Personal Details</b>		
Title:	Forename:	Surname:
Address:	Telephone No(s):	
	Date of Birth:	

Have you ever been convicted of a criminal offence? (Please circle)

Yes / No

If Yes, please give details. This will not necessarily affect your application.

**Important: If you are applying for a post connected with the provision of services to : children and young people, old people, disabled people or people with a learning difficulties or which involves employment in a Youth Club or Centre PLEASE NOTE that because of the nature of the work, such employment is exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974 (Exemptions Order 1975). Applicants are entitled therefore to withhold information about convictions which, for the purposes are 'spent' under the provisions of the Act. Any failure to disclose such convictions and, of course any other convictions could, if the applicant is given employment, result in dismissal or disciplinary action.**

### **Reasons for Application**

Please state your reason for applying for this post, and why you think you meet its requirements as outlined in the job description. Include any other information in support of your application. Continue on a separate sheet if necessary

*Cont'd*

**Qualifications and Employment History**

Qualifications:

Employment History:

**References**

Please give the names, addresses and telephone numbers of two persons who we may approach for a reference. One of these should be your present/last employer or tutor.

Name.....

Address.....

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Postcode.....

Tel no/s.....

.....

E-mail.....

Capacity in which known

.....

Is consent needed before taking up references?

Yes

No

Name.....

Address.....

.....

.....

Postcode.....

Tel no/s.....

.....

E-mail.....

Capacity in which known

.....

Is consent needed before taking up references?

Yes

No

**Personal Requirements**

Do you consider yourself to be disabled?                      Yes                      No

All applicants with a disability who meet the basic criteria will be short listed for this position

Are you required to have a work permit?                      Yes                      No

If Yes, do you have a work permit?                      Yes                      No

**Declaration**

I certify that, to the best of my knowledge and belief, the information given in this application is correct.

Signature

Date